

STATE OF TEXAS §
COUNTIES OF ARANSAS §
SAN PATRICIO AND NUECES §
CITY OF ARANSAS PASS §

A Regular Meeting of the Aransas Pass City Council was held on Monday, October 17, 2016 in the Aransas Pass City Hall, 600 W. Cleveland Blvd., Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Mayor Adan Chapa, and Council Members Vickie Abrego, Billy Ellis, Phillip Hyatt and Carrie Scruggs were present. Also present was City Manager Sylvia Carrillo and City Attorney Allen Lawrence.

1. CALL MEETING TO ORDER.

Mayor Chapa called the meeting to order at 7:00 pm.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG.

Mayor Chapa gave the Invocation and led the Pledge of Allegiance to the United States Flag.

3. PRESENTATIONS AND PROCLAMATIONS:

3.I. Presentation by the Police Chief to recognize three staff members and award them with the Chief's Citation Award.

Chief Blanchard recognized the following three staff members for their efforts on enforcing Kari's Law: Erica Murphy, John Flowers, and Darvin Lynn Pearce and presented them with the Chief's Citation Award.

The father of Kari Hunt, Mr. Hunt thanked the City of Aransas Pass for their enforcement efforts of Kari's Law by insuring that businesses in the City of Aransas Pass with a multi-line telephone system provide callers with direct access to 9-1-1 without dialing a direct digit ("9") beforehand.

4. BOARD AND COMMISSION APPOINTMENTS:

4.I. Aransas Pass Crime Control & Prevention District

City Manager Carrillo informed the Council that terms expired for Karen Mayer, Donald Brummett and Naomi Freeze and that all are seeking reappointment.

A motion was made by Mayor Pro Tem Ellis to reappoint Karen Mayer, Donald Brummett, and Naomi Freeze, seconded by Council Member Hyatt, and the motion carried.

4.II. Aransas Pass Municipal Development District

City Manager Carrillo informed the Council that terms expired for Terry Stansberry, Elizabeth Dorris, and Byron McLaughlin and that they are seeking reappointment. Ms. Carrillo also stated that term expired for Lillie Kindell but have recently learned that she is ineligible to serve since the board requirement is that members be residents of San Patricio County and the City of Aransas Pass, and that Ms. Kindell resides in Aransas County.

A motion was made by Council Member Hyatt to reappoint Terry Stansberry, Elizabeth Dorris and Byron McLaughlin, seconded by Council Member Abrego, and the motion carried.

4.III. Memorial Commission

City Manager Carrillo informed the Council that terms had expired for Lu Arcemont, Patty Gliden, Jen Rubinowitz and Manuel Buentello and all are seeking reappointment. Ms. Carrillo stated that terms also expired for the AP Chamber of Commerce representative and that it is being postponed at this time.

Mayor Chapa asked if there was a budget or an account for this commission, and Ms. Carrillo responded that she was unaware but would look into the matter.

A motion was made by Council Member Hyatt to reappoint Lu Arcemont, Patty Gliden, Jen Rubinowitz and Manuel Buentello, seconded by Council Member Abrego, and the motion carried.

5. CONSENT AGENDA:

- 5.I. Ordinance No. 2016-4169 readopting and confirming the provisions of Chapter 18, "Offenses and Miscellaneous Provisions", Sections 18.4 through 18.4 of the Code of Ordinances, pertaining to Curfew for Minors; and providing for an effective date.
- 5.II. Ordinance No. 2016-4170 amending Chapter 18 of the Code of Ordinances by adding Section 18-13, prohibiting urinating and defecating in public; providing a penalty for violation; adding a repealer clause; and providing for an effective date.
- 5.III. Ordinance No. 2016-4171 amending Ordinance No. 1308, Zoning Ordinance, by amending Part I, Section 3, Zoning Districts established, by renaming "MH" to Manufactured Home District; Section 4, Purpose of Zoning Districts, by amending Subsection 103, R-7A and B, Single-Family Dwelling District and Subsection 111, "MH" Manufactured Home District; Part IV, Section 19, Procedures for changes and amendments, by amending Subsection 100, by deleting the fees and Section 20, General Definitions, Subsection 159, Manufactured Home; providing for a repealer clause and an effective date.
- 5.IV. Ordinance No.2016-4172 amending Ordinance No. 1308, Zoning Ordinance, by amending Part III, Section 11, MH "MH" Manufactured Home District; providing for a repealer clause and an effective date.

A motion was made by Mayor Pro Tem Ellis to approve Items 5.I through 5.IV, seconded by Council Member Hyatt, and the motion carried.

6. PUBLIC HEARING:

There were no Public Hearing items.

7. CITY MANAGER

- 7.I. Consider and Act on financial donation request from HALO-Flight in the amount of \$1,000.

City Manager Carrillo stated that HALO-Flight is requesting a financial donation in the amount of \$1,000.00. Ms. Patty Young, HALO Development Director stated that HALO was first created in 1987 to provide mobile intensive care air-medical services and that they rely on cities and counties to help offset their operational costs.

A motion was made by Mayor Pro Tem Ellis to approve Item 7.I, seconded by Council Member Hyatt, and the motion carried.

7.II. Consider and Act on Procurement of Administrators and Engineers for the 2017-2018 Grant Application Cycle.

City Manager Carrillo stated that there are new rules when applying for Community Development Block Grants (CDBG). She stated that the process now requires for administrators and engineers so that applications are fully vetted before they are submitted to the State. Ms. Carrillo stated that this item would grant the authority to out for administrators and engineers before applying for a grant.

A motion was made by Council Member Abrego to approve Item 7.II, seconded by Council Member Hyatt, and the motion carried.

7.III. Consider and Act on Resolution No. 2016-791 accepting the grant award under the Texas Community Development Grant Program between the City of Aransas Pass and the Texas Department of Agriculture for the Planning/Capacity Building Fund.

City Manager Carrillo stated that the City had previously submitted a grant for the Planning/Capacity Building Fund and that the City was awarded the grant. She stated that this item is authorizing the acceptance of the grant.

A motion was made by Council Member Hyatt to approve Item 7.III, seconded by Council Member Abrego, and the motion carried.

7.IV. Consider and Act on approving Resolution No. 2016-792 on tax-resale property, Suite No. S-06-1031-TX; Account No. 0011-0419-0031-002 and 36103, Lots 31 and 32, Block 419, City of Aransas Pass, San Patricio County, Texas.

City Manager Carrillo explained the bidding process and stated that Mr. Ochoa had previously submitted a bid and was approved by the council, but that during the bidding process a higher bid was submitted by Bay Harbor for \$27,500. Ms. Carrillo stated that the School District has accepted the higher offer and that San Patricio County has stated that they will only accept the highest dollar. She stated that the firm, Linebarger Goggan Blair's focus is to get the highest amount of dollars for all entities.

A motion was made by Council Member Abrego to approve Item 7.IV, seconded by Council Member Hyatt, and the motion carried.

7.V. Presentation – Utility Billing Issues.

City Manager Carrillo provided an update on the recent utility billing issues and stated that the root problem was compounded with the recent software conversion from iNCode to Aysyt, corrupt and unclear data, estimating, data input and basic excel skills. Ms. Carrillo discussed the proposed solution including 12 month average in iNCode, adjusting the July, August, and September billing, revamp personnel meter reach each month, and a new baseline in October to include GPS devices, photo of the meter and a new meter read.

Ms. Carrillo added that future changes for the utility billing are to simplify the billing, use of a GPS system to locate meters, complete meter conversion to radio meters, staff allocation for each month, and have a standardized addressing ordinance.

Council members asked questions on the number of handhelds we are utilizing, waterline locators, how many more meters need to be read, guidelines for meters, water leaks, radio meters, software problems, and frequency of calibration of handheld devices.

Carol Salinas, So. 11th Street, commented on problems with software and timeframe of meter reading and mailing of billing. She commented that on the old billing system and meter reading, residents became aware of water leaks earlier as compared with the new billing system, and also suggested staggered billing.

Bill Stevens, 913 S. Avenue A, commented that the bills are mailed on the 20th and asked from where. Ms. Carrillo responded that the bills are mailed from Dallas. Mr. Stevens stated that he doesn't agree with the size of lots and the houses of the Hogan Homes development and asked if the building code addressed setting up water and sewer lines.

8. COMMUNITY ENRICHMENT:

There were no Community Enrichment Items.

9. DEVELOPMENT SERVICES:

9.1. Consider and Act on submitting Permit to TCEQ for Citizens' Collection Station.

City Manager Carrillo stated that during a TCEQ site visit at the Transfer Station it was discovered that the Transfer Station was not permitted or authorized to be used and is in violation. Ms. Carrillo stated that the City has begun the process and working with TCEQ to continue to operate. She stated that the transfer station can only be used by residents and that trash will only be allowed in the roll-offs and removed, and no commercial business will be allowed to take commercial waste to the Transfer Station. She added that available monies from the State and Council of Governments may be available to assist with the process.

A discussion followed on the cost of a mulcher, illegal dumping since commercial businesses will no longer be allowed to use the transfer station. permitting contractors and registration. Council Member Abrego asked what the timeframe is for closing for business, and Fernando Quintanilla, Director of Public Works stated November 2, 2016 to allow time to give notice to businesses.

A motion was made by Council Member Hyatt to approve Item 9.1, seconded by Council Member Abrego, and the motion carried.

10. FINANCE:

There were no Finance items.

11. INFORMATION TECHNOLOGY:

There were no Information Technology items.

12. PUBLIC SAFETY:

12.1. Police Department Monthly Activity Report – September 2016.

Police Chief Blanchard provided a report on the statistics for the month of September 2016. He discussed the traffic stops, citations issued, violations cited, arrests, juvenile detentions, and code enforcement. In addition, he reported that in the month of September there were 5 complaints filed, 4 internal and 1 external. He added that there were four staff recognitions, and a total of 268 training hours. Mr. Blanchard also discussed highlights for the Patrol Division, CID Division, Training Division, EMC Division and Animal Control Division.

13. **CITIZEN COMMENTS:**

Rosemary Vega thanked HALO Flight for the services they provide and spoke of incident where she used the services of HALO.

Steven Warren, commented on two issues: the City's website and a light pole that has been down on Wheeler Street.

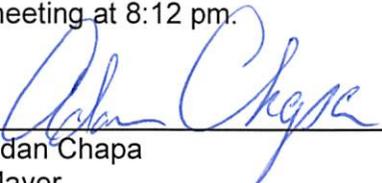
Fernando Quintanilla, Director of Public Works informed the Council of the upcoming Trunk or Treat scheduled for October 29th at Community Park and the activities during the event.

14. **EXECUTIVE SESSION:**

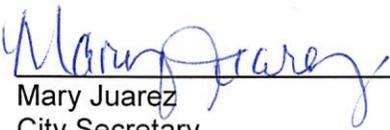
There were no Executive Session items.

15. **ADJOURNMENT**

There being no further business to come before the Council, Mayor Chapa adjourned the meeting at 8:12 pm.



Adan Chapa
Mayor



Mary Juarez
City Secretary

Approved on: Nov. 7, 2016