STATE OF TEXAS §
COUNTIES OF ARANSAS §
SAN PATRICIO AND NUECES §
CITY OF ARANSAS PASS §

A Regular Meeting of the Aransas Pass City Council was held on Monday, November 21, 2016 in the Aransas Pass City Hall, 600 W. Cleveland Blvd., Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Mayor Adan Chapa, and Council Members Vickie Abrego, Billy Ellis, Phillip Hyatt and Carrie Scruggs were present. Also present was City Manager Sylvia Carrillo and City Attorney Allen Lawrence.

1. CALL MEETING TO ORDER.

Mayor Chapa called the meeting to order at 7:00 pm.

2. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG.

Mayor Chapa gave the Invocation and led the Pledge of Allegiance to the United States Flag.

3. PRESENTATIONS AND PROCLAMATIONS:

There were no Presentation items.

4. BOARD AND COMMISSION APPOINTMENTS:

There were no Board Appointment items.

5. CONSENT AGENDA:

5.I. Resolution No. 2016-794, authorizing Tax Re-Sale of property locates at Lots 1 and 2, Block 441, Original Townsite, City of Aransas pass, San Patricio County, Texas.

5.II. Approval of Regular Meeting Minutes of November 7, 2016.

A motion was made by Council Member Hyatt to approve Items 5.I and 5.II, seconded by Mayor Pro Tem Ellis, and the motion carried.

6. PUBLIC HEARING:

City Attorney Lawrence declared the public hearing open on Items 1 and 2. City Manager Carrillo explained that on Item 1, the property owner wishes to divide the property into two lots for heirs' future inheritance of the property. Ms. Carrillo then referred to Item No. 2 and stated that several years ago, the city council approved a Planned Unit Development being a special plat known as Iron Gator. She stated that there were annexation and infrastructure orders and the Proposed Plat is to finish and cleanup the work that was not completed.

There being no further comments, City Attorney Lawrence declared the public hearings closed.

6.I. Public hearing on the following Plats:

1. Plat No. 1611017-P13, Teal Lodge, Block 1, Lots 1 and 2 (Final – 2.205 Acres)
2. Plat No. 1611018-P14, Southern Oaks, Block 1, Lots 1, 2, 3, and 4 (Final – 34.855)

6.II Consider and Act on the following Plats:

1. Plat No. 1611017-P13, Teal Lodge, Block 1, Lots 1 and 2 (Final – 2.205 Acres)
2. Plat No. 1611018-P14, Southern Oaks, Block 1, Lots 1, 2, 3, and 4 (Final – 34.855)

A motion was made by Council Member Hyatt to approve Items 1 and 2, seconded by Mayor Pro Tem Ellis, and the motion carried.

7. CITY MANAGER

7.I. Consider and Act on awarding bid for Procurement of Administrators for the 2017-2018 Grant Application Cycle.

City Manager Carrillo stated that this item is to award the bid for Administrators. She stated that a request for proposals was issued for Administrators and Engineers for the Grant Application Cycle. She stated that the bid for Engineers needs clarification and is not ready to award. She stated that the only bid submitted for Administrators is GrantWorks and that staff recommends awarding to the sole bidder.

A motion was made by Council Member Hyatt to approve Item 7.I, seconded by Council Member Abrego, and the motion carried.

7.II. ~~Consider and Act on approving $1,500 for assistance with Indigent Cemetery Services.~~

City Manager Carrillo stated that the organization is requesting assistance for indigent cemetery services. She informed the Council that there is a historical marker within the Aransas Pass ETJ that was initially established to serve the Mexican American in the community and later included indigent cemetery services for the community. She added that the primary business comes from Charlie Marshall Funeral Home. Ms. Carrillo stated that they are requesting $1,500 in in-kind services or monetary donation to help upkeep the grounds, and to assist with expanding the cemetery to meet the needs of the community. She informed the Council that they not only serve Aransas Pass and that if assistance is received from Aransas County or San Patricio County they can be buried there as well.

Council Member Abrego asked who are the individuals involved in the organization, and Ms. Carrillo responded that she was approached by Mr. Torres.

Council Member Hyatt asked if the group has a Board of Directors, and Ms. Carrillo responded that they do have a board and have their 501-3c designation. Ms. Carrillo stated that since it is unclear on whether they are requesting in-kind services or monetary donation, she is requesting to table until the next meeting so that a representative can be present.

A motion was made by Council Member Abrego to table Item 7.II, seconded by Council Member Hyatt, and the motion carried.

7.III. Consider and Act on issuance of Request for Proposals for Brush Disposal at the Collection.

City Manager Carrillo stated that an unsolicited bid was received in the amount of $82,000 for brush disposal at the Collection Station. Ms. Carrillo added that the amount is large enough to go out for an RFP.

A motion was made by Council Member Hyatt to approve Item No. 7.III, seconded by Council Member Abrego, and the motion carried.

7.IV. Consider and Act on issuance of Request for Proposals for Electricity.

City Manager Carrillo stated that this is for an RFP for electricity. She added that the City has been a part of Texas Coalition for Affordable Power (TCAP) for sometime. She added that issuing an RFP would allow the City to shop for electric rates at a rate that is competitive in the market. Ms. Carrillo stated that the current rate for the City is $0.72kWh, and that local market rates range from $0.04 to $0.05.

A motion was made by Council Member Abrego to approve Item 7.IV, seconded by Council Member Hyatt, and the motion carried.

7.V. Updates:

Ms. Carrillo stated that the Council's Salary Payment would be provided at the next council meeting. Ms. Carrillo then provided an update on the following: a) San Patricio Municipal Water District – will be passing a water rate increase to City residents of approximately .04¢ per thousand gallons due to the recent closure of Sherwin Alumnia; b) RFP – Solid Waste Collection – Council previously approved issuance of RFP and will be advertised next week in the paper and current contract due to expire in May; c) Post Fall Fest – served under 500 guests; d) 13th Street – received first paving completed; e) Dog Park – RFP for plumbing and electrical to be advertised next week; and f) Christmas Decorations – will be going up the week after Thanksgiving.

8. COMMUNITY ENRICHMENT:

There were no Community Enrichment Items.

9. FINANCE DEPARTMENT:

9.I. Consider and Act on Resolution No. 2016-795 designating authorized representatives for the City Investment Fund, TexPool.

Sandra Garcia, Comptroller stated that the purpose of this item is to designate representatives to transfer funds from and into TexPool. She stated that she would be the only person able to do transfers and that Ms. Amber Ybarra would only have inquiry rights.

A motion was made by Mayor Pro Tem Ellis to approve Item No. 9.I, seconded by Council Member Hyatt, and the motion carried.

10. DEVELOPMENT SERVICES:

There were no Development Services Items.

11. INFORMATION TECHNOLOGY:

There were no Information Technology items.

12. PUBLIC SAFETY:

12.I. Consider and Act on allowing the Police Department to award the security camera proposal to Advanced Communications and Cabling for the amount of $73,791.85.

Eric Blanchard, Police Chief stated that the purpose of this item is to purchase security cameras for certain locations to help with vandalism. Mr. David Offalter stated that an RFP was issued and four proposals were submitted and that is recommending Advanced Communications and Cabling. He added that they were the third highest bidder, but the lowest bidder that offered cameras that meet the requirements of the bid.

Mayor Chapa asked if the proposals include maintenance, and Mr. Offalter responded that it includes a three year maintenance and support.

Council Membe Hyatt asked where the cameras will be installed, and Mr. Offalter responded that cameras will be placed at Harbor Park, Memorial Park, Softball Field, Baseball Field, and City Hall.

A motion was made by Council Member Hyatt to approve Item No. 12.1, seconded by Council Member Abrego, and the motion carried.

12.II. Consider and Act on approving the Chief of Police to purchase Police Vehicles from Allen Samuels, Aransas Pass, Texas to include necessary outfitting and emergency equipment (from Best Bidder through Buy Board Contracts), in an amount not to exceed $100,000.

Eric Blanchard, Police Chief stated that the purpose of this item is to purchase Police Vehicles to replace older vehicles. He added that the Council had previously approved a five-year blanket bid in 2015 for the purchase of police vehicles and that this purchase is within the blanket bid.

Mayor Chapa asked how many vehicles are being purchased, and Mr. Blanchard responded that at least three vehicles, perhaps four.

Council Member Hyatt asked if they are police option vehicles, and Mr. Blanchard responded that the Patrol Vehicles is an option vehicle, the Truck would be Police Packaged, and the other vehicles would be off the lot.

A motion was made by Mayor Pro Tem Ellis to approve Item No. 12.II, seconded by Council Member Hyatt, and the motion carried.

12.III. Police Department Stats for October 2016.

Police Chief Blanchard provided a report on the statistics for the month of October 2016. He discussed the traffic stops, citations issued, violations cited, arrests, juvenile detentions, and code enforcement. In addition, he reported that in the month of October there were no complaints filed. He added that there were eleven staff recognitions, and a total of 579 training

hours. Mr. Blanchard also discussed highlights for the Patrol Division, CID Division, Training Division, EMC Division and Animal Control Division.

13. CITIZEN COMMENTS:

There were no Citizen Comments.

14. EXECUTIVE SESSION:

The meeting was recessed into Executive Session at 7:32 pm under the provisions of Section 551, Texas Government Code to discuss the authority of:

a. Section 551.071: Consultation with City Attorney: Harbor Lease – Captain Baitshack.
b. Section 551.071: Consultation with City Attorney: Naismith Lawsuit.

The Council returned from Executive Session at 8:26 pm.

a. Section 551.071: Consultation with City Attorney: Harbor Lease – Captain Baitshack.

A motion was made by Council Member Hyatt to authorize the City Manager to continue negotiations with Captain Baitshack and bring a proposal to Council, seconded by Mayor Pro Tem Ellis, and the motion carried.

b. Section 551.071: Consultation with City Attorney: Naismith Lawsuit.

Mayor Chapa announced that no action will be taken on this item.

15. ADJOURNMENT

There being no further business to come before the Council, Mayor Chapa adjourned the meeting at 8:27 pm.

Adan Chapa
Mayor

Mary Juarez
City Secretary

Approved on: December 5, 2016